

## **Guidance for Parents**

### **What is an Inclusion Support Plan?**

An Inclusion Support Plan (ISP) is a school based process intended to support your child if the school based strategies have not been successful.

The aim of an ISP is to involve everyone in the shared responsibility of supporting your child's social and educational inclusion. All involved should be clear about their responsibilities and what needs to be achieved.

An ISP is a useful tool to coordinate the support that the pupil receives from all professionals ensuring maximum opportunity for success. A pupil on Reduced Timetable (RTT) should have an ISP in place to support reintegration back to attending school full time, this also includes those children who are returning after a Fixed-Term Exclusion.

The ISP is reviewed every 2-4 weeks where progress is evaluated and developed.

### **What is involved in a ISP?**

A ISP will identify your child's strengths and difficulties.

It will set out exactly what is expected of you and your child and also the responsibilities of all of the professionals that are involved.

The ISP will detail both the recognition that your child will receive if they demonstrate efforts to meet the responsibilities as well as the consequences that will result if he/she does not demonstrate sufficient efforts. Finally, it will detail the time and duration of the ISP including dates when it will be reviewed.

### **What does an effective ISP look like?**

Before the meeting, the school should have already implemented many strategies to help your child be successful. Professionals will consider what support your child need and any other barriers that may prevent him/her reaching their potential. If you believe that there are any undiagnosed learning difficulties, or other factors that may affect your child's ability to respond to expectations, you should communicate these to the school.

A member of staff who has a good relationship with your child will ask him/her their thoughts and feelings and record these in an appropriate way. They will also make sure that your child is aware of the ISP and the accompanying process.

### **What do the ISP meetings look like?**

The school will provide you with a draft copy of the ISP document before the meeting. All key staff involved with your child will contribute to the meeting where the actions, interventions and time scales including review dates, will be clarified and recorded. A consistent approach both in and out of school is essential to enable your child to succeed.

You should be asked if you think it is appropriate for your son/daughter to be present for the whole meeting or to contribute at the end.

The most effective ISPs are when the communication between home and school is ongoing and positive. Parents will be asked to sign the ISP to show their commitment to reinforcing expectations and outcomes both at school and at home.

The regular communications between yourself and the school will focus on celebrating successes, finding solutions and developing ways forward.

If the interventions agreed are not deemed a success, then the school may discuss further assessment or other options to support your child.